

[10:21 pm, 4/10/2024] Margaret C: Study Plan for English Department

2023

GDC Darlaghat

BA1-ENG CE 101

### Poetry

Introduction

Summary

Para phrasing, word meaning

Reference to Context

Questions and Answers.

Students task--Participation short questions.

Use of Blackboard by the students also.

Group formation for shared learning.

Assignments, objective questions.

### Grammar

Teaching of Definitions, Explaining meanings.

Teaching through examples.

Using of Black Board by teacher and students.

### Giving exercises.

Giving exercises for homework.

Formation of Groups for learning.

Doing assignments for homework.

[10:21 pm, 4/10/2024] Margaret C: Distribution of Syllabus

August--One Poem, One Story, Grammar--Articals.

Practice.

September--One Poem, one story, Grammar--Prepositions

### Practice

October-One Poem, One Essay,

Grammar--Verbal Forms

### Practice

  
Principal  
Govt. Degree College  
Darlaghat, Dist. Solan (H.P.)

2

November-One Poem,one essay,Grammar--Phrasel FormPractice

December, One Poem,one essay Grammar-Verb Form  
Practice

[10:21 pm, 4/10/2024] Margaret C: Homework --Doing exercises at home.

[10:21 pm, 4/10/2024] Margaret C: AECC--104 ✓

Ability Enhancements Compulsory Course

General Introduction.

Explanation of Concepts.

Preparing Formats for different topics

Teaching through examples.

For practice--Giving exercises

Using of Blackboard.

[10:21 pm, 4/10/2024] Margaret C: BA 1--DSC 102,(Essays,Stories, Poems)

August--Unit 1--1to4Chapters)

1.Introduction

2.Summary

3.Paraphrasing

4.Reference to Context

5.Question and Answers

6.Assignments.

September --Unit--2Chapters(1 to 4).

Same Pattern.

October Unit--3

(1to 4 Chapters)

Same Pattern

[10:21 pm, 4/10/2024] Margaret C: BA 2Year,B.Com2.



Practices in Communication

(1to 4 Chapters)

DECEMBER

Unit-3

Writing Skills and Modern Communication

(1to 6Chapters)

Assignments. Tests

February

Unit -4, Non Verbal Aspects of Communication

( 4 Chapters )

BA 2Year, B.Com2.

Compulsory English, CE 201

Study Pattern

August--1 Essay

1. Poetry

Grammar--One word substitution.

1. Introduction

2. Summary

3. Paraphrasing

4. Reference to Context

5. Comprehension

6. Question, Answers

7. Assignments.

Test at the end of Every month.

September

Essay 2, Poetry 2

Same Pattern as given above

October

Essay-3

Poem-3

November

Essay-4, Poem 4, 5,

December

Essay-5

Revisions, Assignments, Tests,

February

Essay-6,

Poem-6,

November

Unit-4

(1 to 4 chapters)

Same Pattern

December Revision, Assignments, Tests,

February Unit 4

Same Pattern.

BA 3.

ENG DSE 303

August

Soft Skills-Introduction

Listening Skills

(1 to 5 Chapters)

September

Teamwork Teamwork

(1 to 7 Chapters)



October

Essay-3 Poem-3 Grammar--Transformation of sentences

November

Essay-4, Poem-4, 5.

Grammar--Homonyms, Homographs.

December

Essay-5 Grammar--Homophones.

Revisions, Assignments, Tests.

February

Essay-6, Poem-6.

BA 3Year

ENG AEEC/SEC 301, Technical Writing.

1. Technical Writing Skills Basic Research Methodology.

Format (1 to 6 Chapters)

Contents: (1 to 10 Chapters)

SEPTEMBER

Unit 1. Language Skills (1 to 4 chapters)

Unit 2: Technical Writing (Chapters 1 to 5)

October: Unit -4

Data Analysis

(1 to 4 Chapters)

ENG AEEC/SEC-4

Business Communication

Unit-1 Introducing Business Communication

(1 to 4 Chapters (November AEEC, SEC-4

Unit -2, Corporate Communication

3 Chapters.

Emotional Intelligence

(1to 6chapters)Adaptability

(1to 6chapters)

October:Problem Solving (1to 4 Chapters)

Interview Skills:

(1to 6 chapters)

ENG DSE 304

Academic Writing ( 1to4 chapters)

November Features and Conventions of Writing:

( 3 Chapters with )

DECEMBER

Process of Academic Writing ( 1to 4 chapters)

Tests,Assignments)

February

Critical Thinking (1to 3chapters)

Paragraph Writing

(with 5 sub headings)

Exercises for BA1 Year 2024.

BA 2nd Year 2024

1.Vocabulary Building

a)Word Meaning

b) Usage.

2. Spell Bee

Spellings from Text books included